

# VITA FREE DROP-OFF TAX PREPARATION

If your 2020 household income was \$66,000 or less, you can drop your tax documents off at one of our **Volunteer Income Tax Assistance (VITA)** sites and have your taxes prepared FOR FREE by an IRS-certified VITA volunteer.

## WHERE TO GO

Those who qualify can drop-off their tax documents at one of our VITA sites in Corpus Christi during the site's hours of operation:

- **United Way of the Coastal Bend** - 4659 Everhart Road  
Feb. 1-Apr. 15: Monday-Thursday 9 AM–11 AM
- **Goodwill Industries of South Texas** - 2961 S Port Avenue  
Feb. 1-Apr. 15: Monday & Wednesday 5–8 PM, Saturday 1–3 PM
- **Texas A&M University-Corpus Christi** - 6300 Ocean Drive  
O'Connor Business Building  
Feb. 12-Apr. 15: Friday 2–6 PM, Saturday-Sunday 1–6 PM
- **Workforce Solutions of the Coastal Bend** - 520 N Staples Street  
Feb. 8-Apr. 15: Monday-Thursday 2–6 PM



## WHAT TO DROP-OFF

For a list of documents, see our [What to Bring](#) section on the next page or at [www.uwcb.org/vita](http://www.uwcb.org/vita). Once received, your documents will be placed in a sealed envelope along with your name and phone number so the tax preparer can contact you with questions as they prepare your tax return.



## WHAT TO EXPECT

It may take 2-3 weeks to prepare your tax return. When completed, you will be contacted to schedule an appointment to review and sign your tax return (Note: both spouses must be present to sign joint returns). Masks will be required during the appointment and social distancing will be observed. At the end of the appointment, your tax documents will be returned to you along with a copy of your completed tax return.

# WHAT TO BRING:

- Your photo ID
- Social Security card or individual taxpayer identification number (ITIN) letter for all individuals listed on the return
- W-2s, 1099s (including 1099-G for unemployment received if applicable) and all other tax-related documents for 2020
- Form 1095-A, B or C Health Insurance Coverage Statement
- All 1098 E&T forms for educational expenses
- Childcare provider name, address, phone number and tax ID number
- Voided check if using direct deposit for refund
- Copy of your 2019 return (if possible)

When dropping off your documents, you will also be asked to fill out Form 14446 (VITA Virtual Consent) and Form 13614-C (Intake & Interview Sheet).

## Have questions about VITA?

For questions, visit our website at [www.uwcb.org/vita](http://www.uwcb.org/vita), call United Way of the Coastal Bend at (361)882-2529, Ext. 107 or email [Jamey.Byrne@uwcb.org](mailto:Jamey.Byrne@uwcb.org).

## Get free tax prep assistance online

Those seeking other options for free tax prep assistance can use MyFreeTaxes online at [www.myfreetaxes.com](http://www.myfreetaxes.com) or go to [www.irs.gov](http://www.irs.gov) and click on the 'Do Your Taxes For Free' link.

The Coastal Bend VITA Coalition is a collaborative partnership of United Way of the Coastal Bend, Goodwill Industries of South Texas, the IRS, Workforce Solutions of the Coastal Bend, West Oso High School, Texas A&M University-Corpus Christi, Del Mar College and Coastal Bend College.

No taxpayer shall be subjected to discrimination based on race, color, sex, religion, creed, age, national origin, ancestry, pregnancy, marital status, sexual orientation, age or disability.

