



GOODWILL INDUSTRIES OF SOUTH TEXAS, INC.

An Equal Opportunity/Affirmative Action Employer.

Persons with disabilities are encouraged to apply.

Applications must be complete for full consideration of employment. Resumes will not be accepted in lieu of applications. A resume may be attached. However, all information requested in this application must be supplied.

APPLICATION FOR EMPLOYMENT

(PLEASE PRINT CLEARLY)

TODAY'S DATE: _____

NAME: _____

ADDRESS: _____
Street City State Zip

TELEPHONE(S): () _____ Primary Cell: () _____

E-Mail Address: _____

POSITION APPLYING FOR: (please check our Job Vacancy listing for current job posting(s)
You must list the position and location that you are applying for in order for your application to be forwarded.
Applications submitted for these jobs are valid for one year.

POSITION: _____ **LOCATION:** _____

POSITION: _____ **LOCATION:** _____

POSITION: _____ **LOCATION:** _____

DATE AVAILABLE: _____ SALARY PREFERENCE: \$ _____

REFERRED BY: Newspaper AD Name of Newspaper: _____ School

GoodwillSouthTexas.com Other Website: _____ Friend/Relative

Employee Name of Goodwill employee that referred you: _____

Walk In Work In Texas Job Fair

Type of Employment: Full time Part time

Are you currently employed? Yes No

Have you ever been employed by Goodwill? Yes No
 If yes, specify location(s) and date(s): _____

Do you have Relatives employed by Goodwill? Yes No
 Name of Relative: _____

Are you eligible to work in the United States? Yes No

Goodwill Industries of South Texas, Inc. is committed to hiring and supporting the employment of individuals with criminal backgrounds. However, some positions at Goodwill cannot be held by individuals with particular criminal convictions. Goodwill asks whether you have ever been convicted of a crime, felony, or misdemeanor, or whether you are presently charged with a felony.

Have you been convicted of a crime in the last 7 years? Yes No

Have you been convicted of a felony in the last 7 years? Yes No

Have you been convicted of a misdemeanor in the last 7 years? Yes No

Are you presently charged with a felony? Yes No

EMPLOYMENT HISTORY – Use additional paper as necessary

List all past employment during the last ten years beginning with the most recent. Explain a lapse in employment history on a separate sheet of paper.

Employer _____
Address: _____ Telephone: _____
City: _____ State: _____ Zip: _____
Job Title: _____ Dates Employed From: (Mo/Yr) ____/____/____ To: ____/____/____
Supervisor's Name: _____ Final Rate of Pay: \$ _____
Duties: _____

Reason(s) for Leaving: _____

May we contact this employer? Yes No

Employer _____
Address: _____ Telephone: _____
City: _____ State: _____ Zip: _____
Job Title: _____ Dates Employed From: (Mo/Yr) ____/____/____ To: ____/____/____
Supervisor's Name: _____ Final Rate of Pay: \$ _____
Duties: _____

Reason(s) for Leaving: _____

May we contact this employer? Yes No

Employer _____
Address: _____ Telephone: _____
City: _____ State: _____ Zip: _____
Job Title: _____ Dates Employed From: (Mo/Yr) ____/____/____ To: ____/____/____
Supervisor's Name: _____ Final Rate of Pay: \$ _____
Duties: _____

Reason(s) for Leaving: _____

May we contact this employer? Yes No

Employer _____
Address: _____ Telephone: _____
City: _____ State: _____ Zip: _____
Job Title: _____ Dates Employed From: (Mo/Yr) ____/____/____ To: ____/____/____
Supervisor's Name: _____ Final Rate of Pay: \$ _____
Duties: _____

Reason(s) for Leaving: _____

May we contact this employer? Yes No

EDUCATIONAL BACKGROUND

SCHOOL	NAME & ADDRESS of SCHOOL	Graduation Date (MM/YY)	Type of Degree earned Major/Minor Or Course of Study
High School or G.E.D			
Junior College/ Trade School			
University(ies)			

EMPLOYMENT REFERENCES

MUST PROVIDE: Work-related, Educational, Or Professional references ONLY

NAME OF INDIVIDUAL and Month/Year You worked together	NAME OF ORGANIZATION AND JOB TITLE of individual	TELEPHONE NUMBER(S)

SKILLS – Indicate those which apply to you

Driver License# (when required by position): _____ State: _____ Class: _____

Do you speak, read or write a language other than English? Yes No

If yes, which language(s): _____

Typing Speed: _____ WPM Computer Skills/Business Machines: _____

Other certifications, professional designations, skills and training which qualify you for this position:

HAVE YOU EVER BEEN TERMINATED OR ASKED TO RESIGN? Yes No

If yes, please briefly explain: _____



Day:	8 a.m. – 5 p.m.	Mornings Only	Mid Day Only	Evening Only	Available Anytime
Sunday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:					
Monday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:					
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:					
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:					
Thursday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:					
Friday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:					
Saturday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:					

I understand that any misrepresentations, false answers, statements or implications made by me in this application or other documents I submit for consideration as an applicant for employment shall be sufficient for denial of initial employment or continued employment. By my signature below, I hereby give Goodwill Industries of South Texas the right to thoroughly investigate my past employment, education, activities and when necessary for the position I am considered for, status of my driver's license and my driving record. Further, I release from all liability all persons, companies, and corporations supplying such information. I further indemnify Goodwill Industries of South Texas against any liability which might result from making such investigations. When necessary for the position I am considered for, I understand that the status of my driver's license and my driving record may be investigated and I also understand that I may be asked to submit to an employment drug screen and breath alcohol test prior to my appointment to a position at Goodwill Industries of South Texas. I understand that such an appointment is contingent upon acceptable results of the driver's license investigation as well as the drug screen and breath alcohol test results.

Applicant's Signature

Date

GOODWILL INDUSTRIES COMPLIES WITH THE AMERICANS WITH DISABILITIES ACT.
 NOTIFY GOODWILL'S HUMAN RESOURCES DEPARTMENT SHOULD YOU REQUIRE
 SPECIAL ACCOMMODATIONS FOR EMPLOYMENT

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER
All Applications Are Submitted to the Human Resources Department
Goodwill Industries of South Texas, Inc.
2961 South Port Avenue
Corpus Christi, Texas 78405-2098
Telephone: (361) 884-4068 / Fax: (361) 884-4090
Email: achapa@goodwillsouthtexas.com
Website: GoodwillSouthTexas.com

For HR Use Only – DO NOT WRITE BELOW THIS LINE

Application Status:

- Forwarded
 Not Forwarded

Date: _____

Managers: _____

